

Dated 12<sup>th</sup> March 2018

**TO WHOMSOEVER IT MAY CONCERN**

It is certified that there is no formula for conversion of CGPA into percentage of marks. However, the graduating students can use at their own discretion, the following formula for notional conversion of their CGPA into percentage of marks for the purpose of employment/higher studies etc.

***Conversion formula: Marks in percentage = 20 x CGPA (notional)***

Note : The Institute does not issue any separate certificate or letter for the above mentioned conversion formula. The student may download the certificate from the Institute website.



Prof.(Dr.) Usha Kamilla  
Director